



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

APR 24 2014

OFFICE OF
SOLID WASTE AND
EMERGENCY RESPONSE

MEMORANDUM

SUBJECT: Chemical Incident Information Package (CIIP) Procedures

FROM: Lawrence M. Stanton, Director
Office of Emergency Management

A handwritten signature in blue ink, appearing to read "L. Stanton", is placed over the name "Lawrence M. Stanton" in the "FROM" field.

TO: Superfund Division Directors, Regions 1-10
Superfund Removal Managers, Regions 1-10

Purpose

The purpose of this memorandum is to announce the Chemical Incident Information Package (CIIP) Procedures for significant incidents at EPA-regulated facilities in the chemical sector.

Overview

The CIIP Procedures address the need for rapid compilation of Essential Elements of Information (EIs) when Emergency Response and Removal Program personnel are responding to a significant event at an EPA-regulated facility. The attached procedures include:

- Protocol for Requesting a CIIP from an Impacted Region
- Attachment A – Example Facility Enforcement and Compliance Summary (FECS)
- Attachment B – Example HQ EOC Spot Report
- Attachment C – Trade Association Information for a FECS

CIIP materials help address the information demands associated with a high visibility emergency response action in the chemical sector.

If your Region has any questions about the implementation of these procedures, please contact Gilberto Irizarry at 202-564-7982 or Irizarry.gilberto@epa.gov.